

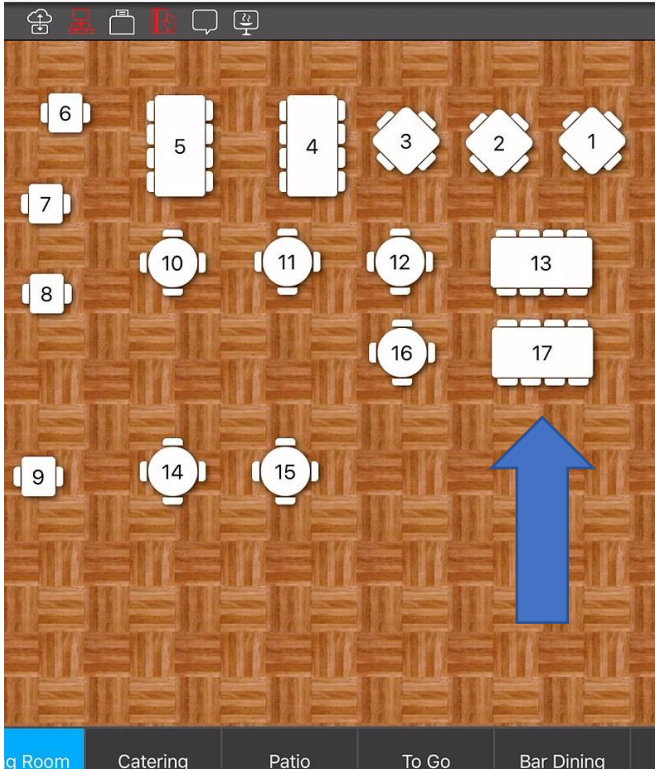
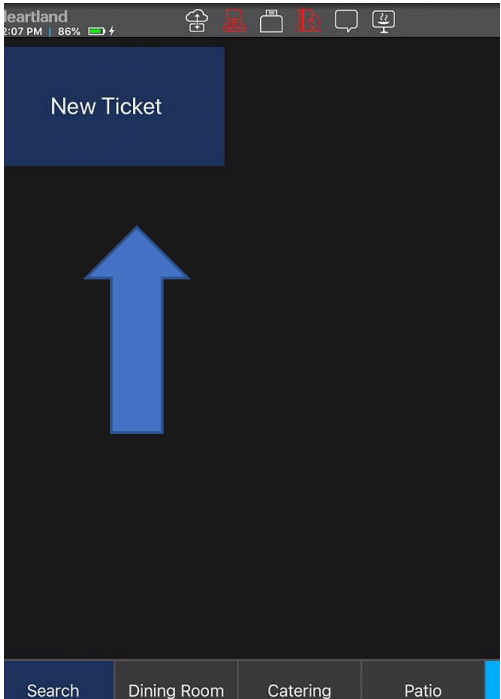
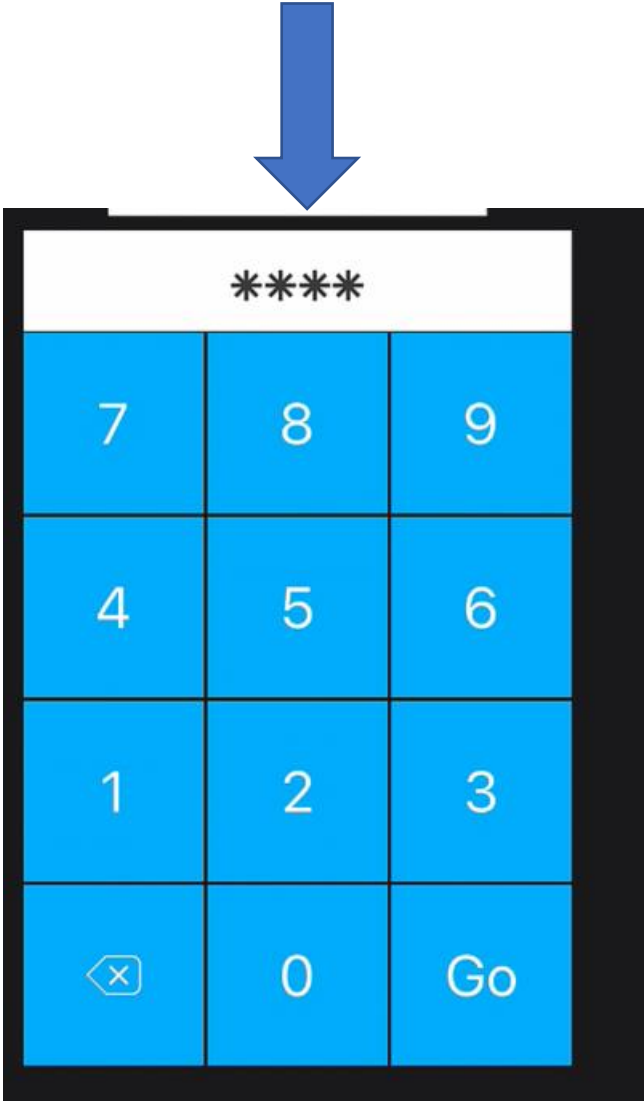
# How to Identify Your Point of Sale Payment Gateway

Before we begin, please be aware that there are two gateways used with Heartland Restaurant POS; Monetary/Datacap and BridgePay. These instructions are only for transactions processed through those. If you're not sure what credit card processing gateway you are using, see the document titled "How to Identify Your Point of Sale Payment Gateway"

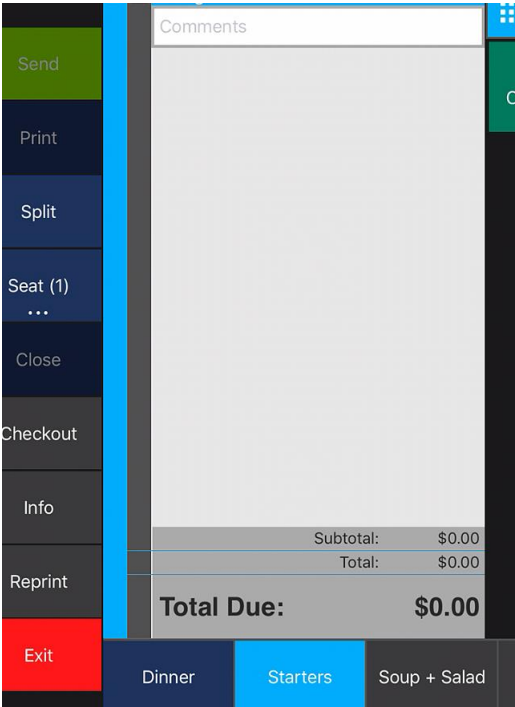
Also, these instructions are not for any transactions that may have been processed through your EMV (chip) reader. You must contact your credit card processor to get credit card information for any and all transactions processed through your EMV terminals

It is also very important to note that in order to proceed, you must have credentials to be able to log into your Datacap portal. You must also have access to the Datacap Virtual Terminal as well as your "Secret Key". If you do not have all of these, you must contact the Spark Solutions Group Help Desk ([support@sparksg.co](mailto:support@sparksg.co) or 800-338-9319, option 1)

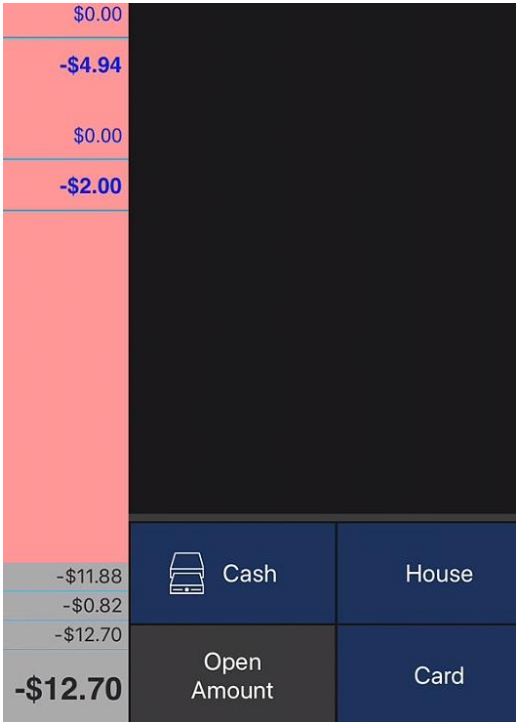
1. Log into Heartland Restaurant and begin a New Ticket/Table



2. Navigate to the Checkout screen



3. Tap “Card” to access credit card manual entry key pad and determine your gateway



BridgePay Key Pad

\$0.00

Card Number

MM	YY	CVC
7	8	9
4	5	6
1	2	3
⌫	0	

Cancel

Charge

Monetary/Datacap Key Pad

Card Number

Cancel

.....1234

1

2

3

4

5

6

7

8

9

⌫

0

next